

## Folk Pottery Museum Group Tour Confirmation

**Contact Person:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Company or Group Name:** \_\_\_\_\_

**Date and Time of Arrival:** \_\_\_\_\_ **at** \_\_\_\_\_:\_\_\_\_\_ **AM**  
**PM**

**Mailing Address:**

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**Email Address:** \_\_\_\_\_

**Please select which best describes your group:**

- Business/Organization
- College/University
- Personal/Family
- Tour Operator
- Community Organization

**Group Size:** \_\_\_\_\_

**How did you hear about the Folk Pottery Museum of Northeast Georgia?**

- Word of Mouth
- Brochure
- Google
- Facebook
- Other (please specify): \_\_\_\_\_

**Special Instructions (i.e. accommodations for visitors with disabilities):**

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**Package Selection:** (Select one)

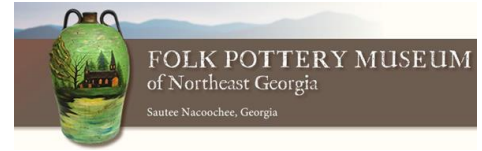
	Price per person	Qty	Total
<b>Folk Pottery Museum Basic Guided Tour- Adult</b>	\$6		
<b>Folk Pottery Museum Basic Guided Tour- Senior Adult</b>	\$5		
<b>Folk Pottery Museum Basic Guided Tour- Child</b>	\$5		
<b>Heritage Tour</b> <i>Includes: cabin, garden, blacksmith demonstration, pottery demonstration, and Folk Pottery Museum and Heritage site. Our most popular package!</i>	\$15		
<b>Student Package</b> <i>Includes: FPM tour, hands-on activity (usually a face mug), history museum, and heritage site.</i>	\$20		
<b>2 Hour Facility Rental (\$50 per additional hour)</b> <i>Includes: Private access to museum during or after hours, use of lobby space (food permitted), use of offices and conference room, access to small kitchen area. Art studio available upon request.</i>	\$100		

**Add-ons:** (Select all that apply)

	Price Flat Rate		Total
<b>Pottery Demonstration</b>	+ \$50		
<b>Blacksmith Demonstration</b>	+\$100		
	Price Per Person	Qty	Total
<b>Cabin Walkthrough</b>	+ \$2		
<b>History Museum with guide</b>	+ \$4		
<b>Hands-On Pottery Activity (usually a face mug)</b>	+ \$4		
<b>Catered Lunch (menu and prices may vary)</b>	+ ~\$20		
<b>Box Lunch (menu and prices may vary)</b>	+ ~\$10		

**Grand Total Estimate \$**\_\_\_\_\_

**Deposit (30% of Grand Total) \$**\_\_\_\_\_



## Agreement

By booking a tour with the Folk Pottery Museum (and its parent organization, the Sautee Nacoochee Community Association), all parties agree to the following terms outlined below:

1. Tours must be booked at least 2 weeks in advance to the planned visit date. Tours booked without 2 weeks' notice are NOT guaranteed. All tours are subject to guide availability.
2. A 30% non-refundable deposit is required at the time of booking. We accept checks or card for deposit payment. Payments can be made by calling 706-878-3300x310.
3. The Folk Pottery Museum reserves the right to cancel tours with appropriate notice due to inclement weather. In the case of cancellation, a staff member will contact you with alternate dates for your visit.
4. Group size is limited to 50 people. Groups larger than 20 people will be broken up into smaller groups and rotated through the tour stations. For group sizes larger than 50 people, please call 706-878-3300x310.
5. Grand total is an estimate and subject to change. Actual total will be calculated on the day of arrival based on group size. The non-refundable deposit goes towards the grand total and will be subtracted off final costs.

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Signature of Contact Person

Date

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Signature of SNCA/FPM Staff Member\*

Date

**Questions or concerns? Please contact a staff member at 706-878-3300. Thank you for your interest in the Folk Pottery Museum of Northeast Georgia!**

\*Booking is not confirmed unless this line is signed.